



CITY OF ROANOKE  
 500 S. OAK STREET  
 ROANOKE, TEXAS 76262  
 (817) 490-1308

## BUILDING (MEP) PERMIT APPLICATION

Inspection Request – [inspections@roanoketexas.com](mailto:inspections@roanoketexas.com)

- Check One:    Electric (\$75)                       Plumbing (\$75)                       Mechanical (\$75)
- Check One:    New     Addition     Repair

Project Address:		Date
Owner Information:		
Phone:	Check one: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial	
Contractor:	Cell Phone:	E-mail address:
Description of Work to be done:		

I certify that the above information is accurate to the best of my knowledge.

\_\_\_\_\_  
 License Holder Signature

\_\_\_\_\_  
 Date

All contractors and Sub-contractors: Mechanical, Plumbing or Electrical are required to register before obtaining permits for work in the City of Roanoke. Registration is **“No Charge”** for contractors. To register you must attach a photo copy of the company’s certificate of insurance (with the City of Roanoke named as the certificate holder) your drivers license, and a copy of the Master license (If required). Payment is accepted via cash, check or credit card (MC/Visa). **In compliance with State Code, there is no fee for Plumbing or Electrical registration, but registration is still required.**

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 FOR OFFICE USE ONLY:

Permit # \_\_\_\_\_

Approved/Issued by: \_\_\_\_\_