



# City of Roanoke

500 S. Oak Street, Roanoke, TX 76262 • 817-491-2411

## Temporary Food Permit Application

A separate application and permit is required for each stand, booth, cart etc.

Location of Event: \_\_\_\_\_

Name/Type of Event: \_\_\_\_\_

Vendor/Booth Name: \_\_\_\_\_

Responsible Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_ Time of Operation: \_\_\_\_\_

Menu: List all items. Any Changes must be submitted and approved by the Health Department prior to Event.

Food Items to be served (\*only listed foods and beverages may be authorized.)

Source  
\*(food purchased from :)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Note: No home preparation or storage of foods allowed. Any food items served without approval may result in the temporary food establishment being suspended or revoked for non-compliance with City Ordinance.

Food prepared on site: Yes No if no, where? \_\_\_\_\_

Cooking equipment: Electrical Charcoal Propane Other: \_\_\_\_\_

Describe hot holding equipment: \_\_\_\_\_

Describe cold holding equipment: \_\_\_\_\_

Describe facility Covered Open Enclosed Other: \_\_\_\_\_

Type of floor surface: Asphalt Concrete Plywood Other: \_\_\_\_\_

Each vendor is responsible for hand wash facility

I have received the Temporary Event Guidelines and agree to abide by them

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Exempt by Ordinance 436-10: Yes \_\_\_\_\_ No \_\_\_\_\_

Issued by: \_\_\_\_\_ Date issued: \_\_\_\_\_

Fees Collected: \_\_\_\_\_ Date paid: \_\_\_\_\_

Method of Payment: \_\_\_\_\_ Receipt #: \_\_\_\_\_