



March 15, 2023

Texas Commission on Environmental Quality  
Stormwater Team Leader (MC-148)  
P.O. Box 13087  
Austin, Texas 78711-3087

Re: Phase II MS4 Annual Report Transmittal for City of Roanoke  
TPDES Authorization: TXR040022

Dear Team Leader:

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040022 for the City of Roanoke

The annual report is for Year\_\_4\_\_ .The reporting period's beginning 01/01/2022 and ending 12/31/2022

A separate Notice of Change has not been submitted based on the fact that changes have not been proposed for the next permit year.

As required by the general permit, a copy of the report has been mailed to the TCEQ's regional office 4 in Fort Worth, Texas.

Sincerely,

Shawn Wilkinson  
Director of Public Works  
City of Roanoke

# Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

## A. General Information

Authorization Number: TXR040022

Reporting Year): 4

Annual Reporting Year Option Selected by MS4:

Calendar Year: X

Permit Year: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_ Last day of fiscal year: (\_\_\_\_\_)

Reporting period beginning date: (month/date/year) 01/01/2022

Reporting period end date: (month/date/year) 12/31/2022

MS4 Operator Level: \_\_\_\_1\_\_\_\_ Name of MS4: City of Roanoke

Contact Name: Shawn Wilkinson Telephone Number: 817-491-6099

Mailing Address: 265 Marshall Creek Road Roanoke, TX. 76262

E-mail Address: swilkinson@roanoketexas.com

A copy of the annual report was submitted to the TCEQ Region: YES X No

Region the annual report was submitted to: TCEQ Region 4

## B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:  
(TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		
Permittee meets the eligibility requirements of the	X		

permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).			
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	X		

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1.Public Education, Outreach and	1. Celebrate Roanoke Event	Yes, the event educates and brings awareness to our citizens and potential customers.
1.Public Education, Outreach and	2. Stormwater Management Plan	Yes, the website educates and brings awareness to our citizens as well as potential
1. Public Education, Outreach and	3. Household Hazardous Wastes Collection	Yes, this physically reduces contamination and potential contamination.
1. Public Education, Outreach and	4. Trash Management And Recycling	Yes, this reduces the amount of debris and potential debris.
1. Public Education, Outreach and	5. Storm Drain Marking	Yes, this brings awareness to citizens that storm drains affect waterways.
1. Public Education, Outreach and	6. Fats, Oils and Grease (FOG) Education	Yes, this helps bring awareness on how to properly dispose of fats, oils and grease.
2. Illicit Discharge Detection and	8. Illicit Discharge Ordinance	Yes, the enforcement procedures and ordinance prohibit illicit discharges.
2. Illicit Discharge Detection and Elimination	9. Map of Outfalls and Receiving Streams	Yes, a third party updates the map as needed. This helps identify outfalls and receiving streams and help eliminate illicit discharges.
2. Illicit Discharge Detection and Elimination	11. Public Reporting of Illicit Discharges, including Construction	Yes, the online reporting tool provides the public with a means to report Illicit Discharges.
3. Construction Site Stormwater Runoff Control	13. Erosion and Sediment Control Ordinance	Yes, the City of Roanoke's enforcement procedures and ordinances help ensure proper control on erosion at construction sites.

3. Construction Site Stormwater Runoff Control	14. Construction Plan Review	Yes, the City of Roanoke's review process helps ensure that proper measures are in place to help
3. Construction Site Stormwater Runoff Control	15. Construction Site Inspections and Enforcement	Yes, this tool helps city staff when they are performing inspections at construction sites.
4. Post Construction Stormwater Management in New Development	17. Post-Construction Stormwater Management Ordinance	Yes, the City of Roanoke's ordinances help ensure proper controls are in place.
4. Post Construction Stormwater Management in New Development	18. Long-Term Maintenance of Post-Construction Stormwater Control Measures	Yes, this tool helps keep track of the responsibilities of the owner/operator of new and redevelopment areas.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	19. Municipal Facilities and Stormwater Control Inventory	Yes, this tool helps city staff identify where city owned facilities are located.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	21. Contractor Requirement and Oversight	Yes, this tool ensures that service providers know how to perform services for the City of Roanoke.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	22. Municipal Operations and Maintenance (O&M) Activities	Yes, this is a tool for city staff to follow the proper procedures on performing maintenance activities as well as inspecting them to ensure they are followed correctly.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	24. Street Sweeping	Yes, this physically reduces debris from the roadways.

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants?
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					(Answer Yes or No and explain)
1. Public Education, Outreach and Involvement	1. Celebrate Roanoke Event	Grab Bags	600	Educational coloring Books	Yes, this brings awareness to residents and future residents
1. Public Education, Outreach and Involvement	2. Stormwater Management Plan Website	City Website		Educational Stormwater Links and Information	Yes, the city website brings awareness to residents and future residents.
1. Public Education, Outreach and Involvement	3. Household Hazardous Wastes (HHW) Collection	City Website/Posters/ Social Media	109	Participants	Yes, this physically reduces debris and potential debris.
1. Public Education, Outreach and Involvement	4. Trash management and recycling	City Website	2673	Participants	Yes, This physically reduces debris and potential debris
1. Public Education, Outreach and Involvement	5. Storm Drain Marking	Curb Markers	118	Curb Markers	Yes, this brings awareness to citizens that storm drains directly affect waterways
1. Public Education, Outreach and Involvement	6. Fats, Oils and Grease (FOG) Education	Posters/Flyers	10	Posters/Flyers	Yes, this helps bring awareness to the restaurant industry.
2. Illicit Discharge Detection and Elimination (IDDE)	8B. Illicit Discharge Ordinance	Illicit Discharge Detection Forms	3	Actions taken	Yes, this physically reduces illicit discharges or potential illicit discharges.

2. Illicit Discharge Detection and Elimination (IDDE)	9B. Map of Outfalls and Receiving Streams	City Website		Interactive Map	Yes, this helps identify where outfalls are located that could affect waterways.
2. Illicit Discharge Detection and Elimination (IDDE)	11. Public Reporting of Illicit Discharges, including Construction Site Runoff	City website		Mobile App	Yes, gives citizens a form of reporting.
3. Construction Site Stormwater Runoff Control	13B. Erosion and Sediment Control Ordinance	City Ordinance	12	Actions Taken	Yes, city staff documents violations as they occur
3. Construction Site Stormwater Runoff Control	14. Construction Plan Review	Plans	18	Third Party	Yes, ensures that site construction plans have minimum standards in place to help prevent pollutants.
3. Construction Site Stormwater Runoff Control	15B. Construction Site Inspections and Enforcement	Forms	13	Actions Taken	Yes, this gives staff a tool to use when inspecting construction sites.
4. Post Construction Stormwater Management in New Development and	17B. Post Construction Stormwater Management Ordinance	City Ordinance		Inspections	Yes, the ordinance gives staff the ability of enforcement if violations occur.

Redevelopment					
4. Post Construction Stormwater Management in New Development and Redevelopment	18. Long-Term Maintenance of Post Construction Stormwater Control Measures	Building Inspections		Inspections	Yes, this helps ensure that pollutants are reduced over time into the stormwater system.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	19. Municipal Facilities and Stormwater Control Inventory	Facilities List	37	Facilities List	Yes, this brings awareness to City staff where facilities and controls are owned and operated by the City.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	21. Contractor Requirements and Oversight	Contracts		Third Party	Yes, this ensures that service providers follow the City's stormwater pollution prevention requirements.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	22. Municipal Operations and Maintenance (O&M) Activities	SOPs	19	Written Procedures	Yes, this is a tool for City staff to use when inspecting O&M activities being performed.
5. Pollution Prevention and Good Housekeeping for	24. Street sweeping	Contract	10 per month	Third Party	Yes, this physically reduces debris and potential for debris.

Municipal Operations					
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4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (see **Example 3 in instructions**):

MCM(s)	Measurable Goal(s)	<b>Explain progress toward goal or how goal was achieved.</b> <b>If goal was not accomplished, please explain.</b>
1. Public Education, Outreach & Involvement	Hold the Celebrate Roanoke event once per year.	Met Goal-The City of Roanoke held the annual Celebrate Roanoke event on October 08, 2022.
1. Public Education, Outreach & Involvement	Distribute 500 grab bags which include educational content and giveaways for visitors, residents and children at the event	Exceeded Goal- City staff handed out 600 grab bags filled with educational coloring books.
1. Public Education, Outreach & Involvement	Maintain the educational stormwater information on the website annually.	Met Goal- Educational information and links are located on the City's website.
1. Public Education, Outreach & Involvement	Post the SWMP on the stormwater website within 30 days from the approval date and the annual report within 30 days from the due date.	Met Goal-approved SWMP is located on the City's website



1. Public Education, Outreach & Involvement	Maintain educational information about HHW on the City's stormwater website annually. Continue to provide vouchers for resident to drop off HHW at the Ft. Worth Environmental Collection Center	Met Goal- handed out 24 vouchers throughout the year for resident to take HHW to collection center in Ft. Worth.
1. Public Education, Outreach & Involvement	Continue to provide the HHW collection event for residents using Crud Cruiser once per year.	Met Goal- held annual event where we had 109 residents attend to drop off HHW.
1. Public Education, Outreach & Involvement	Continue to provide solid waste and recycling pick-up for all residents weekly	Met Goal-continue to provide trash/recycling pickup for all residents.
1. Public Education, Outreach and Involvement	Continue to provide bulk and brush pick up for all residents twice a month. Continue to provide a drop off site for bulk items at the Public Works facility during business hours	Met Goal- continued bulk pick up and had 360 residents dump at Public Works facility drop off site.
1. Public Education, Outreach and Involvement	Install markers on 90% of new inlets. Check existing markers annually and replace worn	Met Goal- installed/replaced 118 inlet markers.

	out or damaged markers, as necessary. Record the number installed/replaced	
1. Public Education, Outreach and Involvement	Distribute FOG educational flyers to 5 restaurants per year	Exceeded Goal- Distributed laminated posters and flyers to 10 restaurants.
2. Illicit Discharge Detection and Elimination (IDDE)	Continue to enforce the Illicit Discharge Ordinance. Document all violations and enforcement actions taken.	Met Goal- Enforced the Illicit Discharge Ordinance. Documented 3 violations.
2. Illicit Discharge Detection and Elimination (IDDE)	Maintain and update the map annually as needed.	Met Goal- Map is a living document that helps identify outfalls and receiving streams.
2. Illicit Discharge Detection and Elimination (IDDE)	Continue to provide a phone number and email on the City's website and the mobile app called "Roanoke Connect" for the public to report illicit discharges, including construction site runoff	Met Goal-On going.
3. Construction Site	Continue to enforce the Erosion and	Met Goal- Enforced ordinance, documented 12 violations.

Stormwater Runoff Control	Sediment Control Ordinance. Document all violations and enforcement action taken.	
3. Construction Site Stormwater Runoff Control	Review the Erosion Control Plan of all new regulated construction projects using the existing plan review checklist. Record number of plans reviewed.	Met Goal- Third party reviewed 18 projects.
3. Construction Site Stormwater Runoff Control	Utilize the checklist when performing inspections of active construction sites. Document 80% of the inspection reports and 100% of any enforcement actions taken	Met Goal-Utilized the checklist and documented 12 violations.
4. Post Construction Stormwater Management in New Development and Redevelopment	Continue to enforce the Post-Construction Stormwater Ordinance. Document all violations and enforcement actions taken.	Met Goal-On going.
4. Post Construction Stormwater	Ensure that the owner or operator of a new	Met Goal-On going.

in New Development and Redevelopment	redevelopment develop a maintenance plan and file the plan in the real property records of the local county. Document 80% of the number of maintenance plans filled per year	
5. Pollution Prevention and Good Housekeeping for Municipal Operations	Develop a list of facilities and stormwater controls that the City owns and operates within the regulated area of the City. Update the list annually.	Met Goal-Developed a list of 37 City owned facilities and stormwater controls
5. Pollution Prevention and Good Housekeeping for Municipal Operations	Include the language in 100% of contracts as soon as they are renewed.	Met Goal- Provided contract language to all department heads to include in contracts.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	Implement the SOPs and keep a log of inspections.	Met Goal-Implemented SOPs and logged 37 inspections
5. Pollution Prevention and Good Housekeeping for	Continue to perform street sweeping activities. Clean at least 10 public streets per month.	Met Goal- swept 10 public streets per month and recovered 80 tons of sediment.

Operations		
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### C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.? The City of Roanoke has a contract with a third party to sweep 10 public streets a month. Field staff have been trained in identifying illicit discharges as well as SOP's and forms for tracing, investigating and removing the source.

### D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment. **N/A**
2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern. **N/A**
3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL. **N/A**
4. Report the benchmark identified by the MS4 and assessment activities:

Benchmark Parameter <i>(Ex: Total Suspended Solids)</i>	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted
<b>N/A</b>			

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
<b>N/A</b>		

6. If applicable, report on focused BMPs to address impairment for bacteria:

Description of bacteria-focused BMP	Comments/Discussion
<b>N/A</b>	


7. Assess the progress to determine BMP’s effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

Benchmark Indicator	Description/Comments
<b>N/A</b>	

**E. Stormwater Activities**

Describe activities planned for the next reporting year:

MCM(s)	BMP	Stormwater Activity	Description/Comments
1. Public Education, Outreach & Involvement	1. Celebrate Roanoke Event	Hold the Celebrate Roanoke event once per year.	Event is scheduled to be held October 14, 2023.
1. Public Education, Outreach and Involvement	1. Celebrate Roanoke Event	Distribute 500 grab bags which include educational content and giveaways for visitors, residents and children at the event	Grab bags will be assembled with educational material and handed out at the event.
1. Public Education, Outreach and Involvement	2. Stormwater Management Plan Website	Maintain the educational stormwater information on the website annually	City website will continue to have educational information.
1. Public Education, Outreach and Involvement	2. Stormwater Management Plan Website	Post the SWMP on the stormwater website within 30 days from the approval date and the annual report within 30 days from the due date.	Annual report will be posted on City website
1. Public Education, Outreach and Involvement	3. Household Hazardous Waste (HHW) Collection	Maintain educational information about HHW on the City's stormwater website annually. Continue to provide vouchers for residents to drop off HHW at the Ft. Worth Environmental Collection Center.	The City of Roanoke will continue to maintain the website about HHW and provide vouchers to residents to drop off HHW at the Ft. Worth Environmental Collection Center.



1. Public Education, Outreach and Involvement	3. Household Hazardous Waste (HHW) Collection	Continue to provide the HHW collection event for residents using the Crud Cruiser once per year	Event scheduled for March 18, 2023.
1. Public Education, Outreach and Involvement	4. Trash Management and Recycling	Continue to provide solid waste and recycling pick up for all residents weekly.	Will continue to provide solid waste and recycling services to residents weekly.
1. Public Education, Outreach and Involvement	4. Trash Management and Recycling	Continue to provide bulk and brush pick-up for all residents twice a month. Continue to provide a drop-off site for bulk items at the Public Works facility during business hours	Will continue to provide bulk and brush pick up as well as provide drop-off at the Public Works facility during business hours.
1. Public Education, Outreach and Involvement	5. Storm Drain Marking	Install markers on 90% of new inlets. Check existing markers annually and replace worn-out or damaged markers as necessary. Record the number of markers installed/replaced.	Will continue to replace worn out stickers on existing inlets and put out new inlet stickers on new construction.
1. Public Education, Outreach and Involvement	6. Fats, Oils and Grease (FOG) Education	Distribute FOG educational flyers to 5 restaurants per year.	Will continue to distribute FOG educational flyers to restaurants.
2. Illicit Discharge Ordinance	8. Illicit Discharge Ordinance	Continue to enforce the Illicit Discharge Ordinance. Document	Will continue to enforce the Illicit Discharge ordinance and document violations

and Elimination (IDDE)		all violations and enforcement actions taken.	
2. Illicit Discharge Ordinance and Elimination (IDDE)	9. Map of Outfalls and Receiving Streams	Maintain and update map annually as needed.	Third party will continue to update the interactive map as needed
2. Illicit Discharge Ordinance and Elimination (IDDE)	10. IDDE Training	Provide training once every other year for field staff who may come in contact with or otherwise observe an illicit discharge or illicit connection. Keep the training materials and an attendance list.	Field staff will be trained on how to detect an illicit discharge as well as an illicit connection.
2. Illicit Discharge Ordinance and Elimination (IDDE)	11. Public Reporting of Illicit Discharges, including Construction Site Runoff	Continue to provide a phone number and email on the City's website and the mobile app called "Roanoke Connect" for the public to report illicit discharges, including construction site runoff.	Will continue to provide phone number, email and link on the City website for the public to report Illicit Discharges
3. Construction Site Stormwater Runoff Control	13. Erosion and Sediment Control Ordinance	Continue to enforce the Erosion and Sediment Control Ordinance. Document all violations and enforcement actions taken.	Will continue to enforce and document violations.

<p>3. Construction Site Stormwater Runoff Control</p>	<p>14. Construction Plan Review</p>	<p>Review the Erosion Control Plan of all new regulated construction projects using the existing plan review checklist. Record number of plans reviewed.</p>	<p>Will continue to have third party review the Erosion Control Plan of new regulated construction projects.</p>
<p>3. Construction Site Stormwater Runoff Control</p>	<p>15. Construction Site Inspections and Enforcement</p>	<p>Utilize the checklist when performing inspections of active construction sites. Document 80% of the inspection reports and 100% of any enforcement actions taken.</p>	<p>Will continue to utilize checklist as well as document the inspection reports and document enforcements taken.</p>
<p>3. Construction Site Stormwater Runoff Control</p>	<p>16. Employee training on construction site stormwater runoff control</p>	<p>Provide training once every other year for staff whose responsibilities include permitting, plan review, construction site inspections and enforcement on conducting these activities. Keep an attendance list.</p>	<p>Staff will be trained on construction site stormwater control.</p>
<p>4. Post Construction Stormwater Management in New Development and Redevelopm</p>	<p>17. Post Construction Stormwater Management Ordinance</p>	<p>Continue to enforce the Post Construction Stormwater Ordinance. Document all violations and enforcement actions taken.</p>	<p>Will continue to enforce the Post Construction Stormwater Ordinance.</p>

ent			
4. Post Construction Stormwater Management in New Development and Redevelopment	18. Long Term Maintenance of Post Construction Stormwater Control Measures	Ensure that the owner operator of a new development or redevelopment develop a maintenance plan and file the plan in the real property of the local county. Document 80% of the number of maintenance filed per year.	Will continue to ensure maintenance plans are developed and filed with local county.
5. Pollution prevention and Good Housekeeping for Municipal Operations	19. Municipal Facilities and Stormwater Control Inventory	Develop a list of facilities and stormwater controls that the City owns and operates within the regulated area of the City. Update list annually.	Will continue to update the facilities list annually as needed.
5. Pollution prevention and Good Housekeeping for Municipal Operations	20. Municipal Employee Training on Pollution Prevention and Good Housekeeping Promises	Provide training once every other year for municipal employees who are involved in implementing pollution prevention and good housekeeping practices.	Third party will provide training for staff members.
5. Pollution prevention and Good Housekeeping for Municipal	21. Contractor Requirements and Oversight	Include the language in 100% of contracts as soon as they are renewed.	Will continue to include contract language in new and renewed contracts

Operations			
5. Pollution prevention and Good Housekeeping for Municipal Operations	22. Municipal Operations and Maintenance(O &M) Activities	Implement SOPs and keep a log of inspections.	Will continue to implement SOPs and log inspections.
5. Pollution prevention and Good Housekeeping for Municipal Operations	24. Street Sweeping	Continue to perform street sweeping activities. Clean at least 10 public streets per month.	Will continue to perform street sweeping activities.

## F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

Yes  No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

Yes  No

If "Yes," report on changes made to measurable goals and BMPs:

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)
<b>N/A</b>		


**Note:** If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

**G. Additional BMPs for TMDLs and I-Plans**

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

<b>BMP</b>	<b>Description</b>	<b>Implementation Schedule (start date, etc.)</b>	<b>Status/Completion Date (completed, in progress, not started)</b>
<b>N/A</b>			


**H. Additional Information**

1. Is the permittee relying on another entity to satisfy any permit obligations?

Yes  No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation:

Name and Explanation:

Name and Explanation:

Name and Explanation:

2.a. Is the permittee part of a group sharing a SWMP with other entities?

Yes  No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

Yes  No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

Authorization Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

Authorization Number: \_\_\_\_\_

Permittee: \_\_\_\_\_

Authorization Number: \_\_\_\_\_

Permittee: \_\_\_\_\_

### I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

\_\_\_\_\_4\_\_\_\_\_

2a. Does the permittee utilize the optional seventh MCM related to construction?

\_\_\_ Yes  No

2b. If "yes," then provide the following information for this permit year:

<b>The number of municipal construction activities authorized under this general permit</b>	
The total number of acres disturbed for municipal construction projects	<b>N/A</b>

**Note:** Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

### J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*



Name (printed): Carl E. Gierisch

Title: Mayor

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of MS4 City of Roanoke

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of MS4

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of MS4 \_\_\_\_\_

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of MS4 \_\_\_\_\_

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of MS4 \_\_\_\_\_

**If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.**

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.